

**ROUTING AND TRANSMITTAL SLIP**

Date

23 July 1985

TO: (Name, office symbol, room number, building, Agency/Post)

Initials

Date

1. A/EXO/DDA

D

7/23

2. ADDA

J

23 JUL 1985

3. DDA

D

24 JUL 1985

4. EXO/DDA

EU

24 JUL 1985

5. DDA REGISTRY

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

cc: Director of Logistics  
Chief, New Building Project Office

Space Management Officer/DDO

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA  
FPMR (41 CFR) 101-11.206

☆ GPO: 1983 O - 381-529 (232)

85-2564

45-17

DDI #02933-85  
22 July 1985

MEMORANDUM FOR: Director of Central Intelligence  
Deputy Director of Central Intelligence

FROM : Robert M. Gates  
Deputy Director for Intelligence

Clair E. George  
Deputy Director for Operations

SUBJECT : The Space Crisis: No More Room

25X1 1. We are out of room. The working conditions in a number of our offices and divisions are intolerable. There are a growing number of components in both of our directorates that are so cramped that they literally do not have space to add another person. And we are expecting to grow by several hundred more people in the next couple of years.

25X1 2. We could describe at great length the unsatisfactory conditions in which our people work and the requirements we have for additional space but, in this case, a picture genuinely is worth a thousand words and we refer you to the photographs attached that have been taken within the last two weeks. We cannot expect professionals to work in conditions such as portrayed in these photographs. These conditions affect recruitment, morale, retention and performance. Moreover, the photographs do not convey the noise level in such crowded quarters.

25X1 3. We believe that there must be a realignment of space in the new building to accommodate both past and future DI and DO growth, and to give our people minimally acceptable modern working conditions. Specifically, we urge you to alter present plans sufficiently to permit SE Division and OGI to move into the new building. This would give us the additional space in this building to provide acceptable space for the other elements of the DI and the DO.

CONFIDENTIAL

C1 By Signer  
DECL OADR

25X1 4. Computers and personnel growth over the last several  
25X1 years have squeezed out nearly every Agency component other than  
25X1 the DI and the DO from Headquarters. This was in keeping with  
25X1 your decision that it was imperative that these two directorates,  
25X1 which do the Agency's day to day substantive business, remain in  
25X1 this building. We have seen in SOVA's [ ] experience the costs  
25X1 of moving a major DI or DO organization out of Headquarters.  
25X1 Indeed, this realization led to plans to bring both [ ] and OIA  
25X1 to the Headquarters compound in 1987. There is no question that  
25X1 [ ] and OIA each can play a much greater and more integral role  
25X1 in its respective directorate by being co-located. Moreover, our  
25X1 mutual efforts to get DI and DO components to work more closely  
25X1 together depend first of all on proximity. [ ]

25X1 5. Little will be gained if the new building is used simply  
25X1 to jam as many CIA people as possible into the Headquarters  
25X1 compound, with everyone still having inadequate or unsatisfactory  
25X1 working conditions. Far better to use the new space to  
25X1 accommodate our recent growth and provide minimally satisfactory  
25X1 working conditions while still carrying out some consolidation.  
25X1 [ ]

25X1 6. Time is running out to change the space allocations and  
25X1 arrangements in the new building. We ask you to direct that, in  
25X1 addition to present planning to bring [ ] and OIA to  
25X1 Headquarters, space be allocated in the new building for SE and  
25X1 OGI, with the space that they vacate here used to relieve pressure  
25X1 in other DI and DO components. Space then remaining in the new  
25X1 building could be allocated to bring in some outlying components  
25X1 of DA and DS&T. This is a tough decision. It is plainly a  
25X1 decision that cannot be made by the ExCom much less by the  
25X1 "Configuration Control Board". The bottom line is that many of  
25X1 our people are working in miserable conditions and there is no  
25X1 room for new hires. Let's use this unique opportunity to set  
25X1 things right. [ ]

25X1 [ ]  
25X1 Robert M. Gates

25X1 [ ]  
25X1 Clair E. George

Attachment:  
Pictures

cc: EXDIR  
DDA  
DDS&T

DDI #02933-85  
22 July 1985

SUBJECT: The Space Crisis: No More Room

25X1

DDI/RMGates/de,

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